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**United Kingdom-Northampton: School catering services
2018/S 035-076366**

Contract notice

Services

Directive 2014/24/EU

Section I: Contracting authority

I.1) Name and addresses

Peterborough Diocese Education Trust
Bouverie Court, The Lakes, Bedford Road
Northampton
NN4 7YD
United Kingdom
Telephone: +44 1276-673880
E-mail: pqq@litmuspartnership.co.uk
NUTS code: UKF2

Internet address(es):

Main address: <http://www.pdet.org.uk>

I.2) Joint procurement

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: http://www.litmuspartnership.co.uk/project/peterborough_diocese_education_trust
Additional information can be obtained from the abovementioned address
Tenders or requests to participate must be submitted to the abovementioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title:

Peterborough Diocese Education Trust — Tender for Catering Services

II.1.2) Main CPV code

55524000

II.1.3) Type of contract

Services

II.1.4) Short description:

The Peterborough Diocese Education Trust (PDET) is a multi-academy trust formed by the Peterborough Diocese Board of Education. Each of our schools maintains its own unique identity but we believe that we can achieve more by working together.

“A cord of three strands is not easily broken.” (Ecclesiastes 4:9-12).

Our family of schools seek to serve their local communities; they are inclusive welcoming children of the christian faith of other faiths or of no faith, children from all backgrounds and of all abilities. We believe in the infinite worth of each person: children deserve the very best education and staff merit support to deliver this. Although the multi-academy trust was formed initially to support church schools, PDET is happy to work with any community school that shares our values.

II.1.5) **Estimated total value**

Value excluding VAT: 3 000 000.00 GBP

II.1.6) **Information about lots**

This contract is divided into lots: no

II.2) **Description**

II.2.1) **Title:**

II.2.2) **Additional CPV code(s)**

II.2.3) **Place of performance**

NUTS code: UKF2

Main site or place of performance:

Peterborough Diocese Education Trust.

Northamptonshire.

United Kingdom.

II.2.4) **Description of the procurement:**

The successful Supplier will be required to provide catering services for Peterborough Diocese Education Trust at the following locations:

- Milton Parochial Primary School.
- St Andrews CE Primary School, Kettering.
- Ringstead CE Primary School.
- St Barnabas CE School.
- Loddington CE Primary School.
- Barby CE Primary School.
- Braunston CE Primary School.
- Pytchley CE Primary School.
- Silverstone CE Primary School.
- St James CE Primary School.
- Towcester CE Primary School.
- Welford Sibbertoft and Sulby Endowed School.
- Greens Norton CE Primary School.
- Weldon CE Primary School.
- Kislingbury CE Primary School.
- Collingtree CE Primary School.
- Staverton CE Primary School.
- St Lukes CE Primary School.
- Mears Ashby CE Primary School.
- Great Addington CE Primary School.
- Cranford CE Primary School.
- Ryhall CE Academy.

The contract covers the scope for the provision of all school catering services at the above locations, which also includes all hospitality and free issue requirements.

The successful supplier will be expected to source all fresh produce on a local basis, especially fresh meat, bakery and fruit and vegetables.

The emphasis for this service is on achieving "best value" and the successful Supplier will be expected to demonstrate innovation, flexibility and commercialism.

The contract being offered commences on 1.8.2018 for an initial three year period and will operate on a fixed cost basis. Although the contract commencement date is 1.8.2018, there will be no catering provision required at any school until September 2018.

Please note that the successful contractor will pay The Litmus Partnership a consultancy fee on award of this contract, which will be to the value of 12 000 GBP plus VAT. This fee will be invoiced immediately after the 10 days standstill period ends on 9.7.2018 and will enable monitoring of the financial and operational performance of the catering contract throughout the first year. To ensure transparency, Suppliers will clearly show within the management fee a breakdown of this consultancy fee, over the length of the contract. The total full fee will be paid by the successful supplier, in full to Litmus, by no later than Friday 20.7.2018.

It is anticipated that the number of schools within the trust will continue to grow during the course of this contract. The provision of catering services to these schools when they have joined will fall under the scope of this contract if required.

The successful supplier will be expected to provide the catering services within these additional schools using the same costing model, ratios, etc that were applied to the successful bid at the point of tender submission.

The duration of contract for these schools will not be increased and they will join the contract for the remaining contract period that exists at the point of entry into the trust.

The approximate current value of this contract is 3 000 000 GBP.

II.2.5) **Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) **Estimated value**

Value excluding VAT: 3 000 000.00 GBP

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/08/2018

End: 31/07/2023

This contract is subject to renewal: no

II.2.9) **Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

II.2.10) **Information about variants**

Variants will be accepted: yes

II.2.11) **Information about options**

Options: no

II.2.12) **Information about electronic catalogues**

II.2.13) Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) Additional information

Section III: Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.1.5) Information about reserved contracts

III.2) Conditions related to the contract

III.2.1) Information about a particular profession

III.2.2) Contract performance conditions:

III.2.3) Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

IV.1.4) Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.1.6) Information about electronic auction

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

IV.2.2) Time limit for receipt of tenders or requests to participate

Date: 23/03/2018

Local time: 12:00

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

Date: 20/04/2018

IV.2.4) Languages in which tenders or requests to participate may be submitted:

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

IV.2.7) Conditions for opening of tenders

Section VI: Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: no

VI.2) Information about electronic workflows

VI.3) **Additional information:**

Interest in the selection process should be expressed via email only to pqq@litmuspartnership.co.uk clearly stating within this email which contract /notice you are referring to. Please also provide, as a minimum, a contact name, full company postal address and telephone number.

The selection questionnaire and associated documents can be obtained at: http://www.litmuspartnership.co.uk/project/peterborough_diocese_education_trust

The closing date for receipt of the selection questionnaire is 23.3.2018 (12:00). Suppliers are required to ensure that documents are obtained and returned to The Litmus Partnership Limited, by email to pqq@litmuspartnership.co.uk by the above closing date and time.

Documents in respect of economic /financial standing (where indicated in the Selection Questionnaire) shall be returned to The Litmus Partnership Limited, by email to pqq@litmuspartnership.co.uk by the above closing date and time.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

VI.4) **Procedures for review**

VI.4.1) **Review body**

Peterborough Diocese Education Trust
Northampton
United Kingdom

VI.4.2) **Body responsible for mediation procedures**

VI.4.3) **Review procedure**

VI.4.4) **Service from which information about the review procedure may be obtained**

VI.5) **Date of dispatch of this notice:**

16/02/2018